

## **CART Conference Call Enrollment Instructions**

1. Open Internet Explorer. (Netscape versions 6.0 and earlier can also be used.)
2. Go to <https://ifmcevents.webex.com>
3. Locate the name of the event: NY – Qnet Exchange/CART Installation
4. Locate the date you wish to attend:  
Wednesday, Dec. 18 from 10:00-11:00am EST  
Thursday, Dec. 19 from 2:00-3:00pm EST  
Friday, Dec. 20 from 12:00-1:00pm EST  
Monday, Jan. 6 from 9:30-10:30am EST  
Tuesday, Jan. 7 from 1:30-2:30pm EST  
Wednesday, Jan. 8 from 3:00-4:00pm EST
5. Click on the Enroll button to the right of the event title
6. Enter the following:  
name  
email address  
phone number
7. Immediately upon submission of this information you will receive an email containing detailed instructions for joining the meeting. Please note that the meeting will not be accessible until 20 minutes prior to the scheduled start time.
8. If you experience any difficulties in enrolling or joining this event, please contact Kristi Westre at 515-453-8091 or Paula Cleveringa at 515-222-2410.